

**Londonderry Township Board of Supervisors
Meeting Minutes**

July 7, 2014
7:00pm

The Londonderry Township Board of Supervisors held their regularly scheduled meeting and a Public Hearing on Monday, July 7, 2014 at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairman
Mike Geyer, Vice-Chairman
Ronald Kopp, Member
Bart Shellenhamer, Member
Mel Hershey, Member
Steve Letavic, Township Manager
Jeff Burkhart, Codes/Zoning Officer
Beth Graham, Office Manager
Myron Stoner, Finance Director
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Mike Johnson, Golf Course Manager

Salute the Flag

REGULAR MEETING

Citizens Input – None

Approval of Minutes – June 2, 2014

Mr. Shellenhamer motioned to approve the June 2, 2014 minutes as presented, Mr. Geyer seconded. Motion approved.

Manager's Report – Steve Letavic

Budget

Mr. Letavic reported that he and Myron are intending to have the General Fund budget draft to the board by August 31st.

Five Year Plan

Mr. Letavic informed the board that they had the first meeting, will have a follow up meeting in a week or so and are intending to have the plan to the board by August 31st.

Resolution 2014-5 TEFRA Approval

Mr. Letavic explained that the TEFRA approval refers to the borrowing of money for the purchase of the fire company's tanker truck. There is no guarantee by the township for the loan, however the township would not allow the fire company to default on the loan.

Mr. Shellenhamer motioned to approve Resolution 2014-5, Mr. Kopp seconded. Motion approved.

Acceptance of Minutes – TEFRA Hearing Approval, July 7, 2014

Mr. Shellenhamer motioned to accept the minutes, Mr. Kopp seconded. Motion approved.

Resolution 2014-6 Authorization to Submit Application to Commonwealth of PA for Sewage Facilities Program Grant

Mr. Geyer motioned to approve Resolution 2014-6, Mr. Hershey seconded. Motion approved.

Swatara Creek Road Clean-Up – July 12

The Environmental Interns have organized a clean-up along Swatara Creek Road at 9am on July 12th. The Public Works staff will also be helping and the public is invited to help as well.

Pollinator Workshop – July 19

The Environmental Interns have organized a Pollinator Workshop as part of our MS4 requirements. It is a free workshop that's open to the public. They've also planted a Pollinator Garden in Sunset Park with our Summer Playground kids as part of an environmental program they present to the kids each week. They have hatched butterflies and will release them into the garden this week with the kids.

MS4 Report

Mr. Letavic has a meeting with HRG July 8th regarding what has been done and what is planned for 2015.

Hope Within

Mr. Letavic stated that he met with Denise Sturgis, CEO of Hope Within, a low-income healthcare facility on Rte. 230 that needs township support to apply for Gaming Grants for medical equipment to which the township would be a co-applicant.

Mr. Shellenhamer motioned to approve Londonderry Township being co-applicants on the Gaming Grant application, Mr. Kopp seconded. Motion approved.

Department Reports

Treasurer's Report – Myron Stoner

Mr. Stoner requested approval of payment for the following expenditures:

General Fund	\$136,495.57
Golf Course Fund	\$68,070.25
HMPG	\$1,232.50
Liquid Fuels	\$16,975.00
Escrow	\$3,484.31
Fire Company	\$0
ICC	\$0

Mr. Geyer motioned to approve payment of the bills, Mr. Hershey seconded. Motion approved.

Code/Zoning Report – Jeff Burkhart

Building-Zoning Permit Report

Quarterly report submitted on what type and how many permits we've processed for the quarter.

Briefing Items

Peiffer Plumbing – Land Development Plan

Plans were submitted this week for their business on River Road, HRG has a copy currently.

Zoning Hearing

A Zoning Hearing is scheduled on 7/14/14, 4606 Walnut Lane, Rear Yard Setback Variance.

Vineyards of Hershey MOU - Stormwater Maintenance Plan for 92 additional parking Spaces, everything has been received.

Sunoco - Land Development Plan

Plans were submitted for a valve/pumping station along (1600) Vine Street.

Municipal Office – Beth Graham

Stars & Stripes Salute

Mrs. Graham reported that a record number of spectators turned out, everything ran smoothly, no major issues. We raised over \$31,000 which will cover the expenses from the event as well as allow us to make at least a \$5,000 donation to the Lebanon V.A. Medical Center. There will be an After-Action meeting in the following weeks.

Public Works – Steve Letavic

Matt Naples submitted a report informing the board of the work they completed in June and the work scheduled for July.

Golf Course Manager – Mike Johnson

Mr. Johnson reported on the clubhouse rentals, golf outings, marketing and Thursday Night Music series.

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy reported that HRG continues with the MS4 Program and activity has begun with the DCIB Program.

Solicitor's Report – Mark Stewart

No report.

EMA - No report

New Business - None

Old Business - None

Mr. Shellenhamer motioned to adjourn at 8:09pm, Mr. Hershey seconded. Motion approved.